

COHABITEE CONSENT FORM PRIVATE & CONFIDENTIAL

Manchester City Council has set up the Manchester Landlord Information Service (MLIS). The purpose of the Information Service is to provide participating landlords with a system for verifying the references given by people seeking accommodation in North and East Manchester.

When you apply for a home, a participating landlord will supply you with this form and a leaflet giving more information about MLIS. You must also read Sections 3 and 4 before you sign the form.

If you agree to complete this form it will allow the landlord of the person you live with to pass information to MLIS about the tenancy they have granted, including the people living and moving with the main tenant.

PLEASE USE CAPITAL LETTERS WHEN COMPLETING THIS FORM

SECTION 1 About you

Title Mr/Mrs/Miss _____
First name(s) _____
Surname _____

Maiden name _____
Date of birth _____
National Insurance number _____

SECTION 2 Where you will live

Please give us the address of the property you are applying for and the landlord's name or housing associations name:

Landlord's name _____
Telephone _____

Address _____

Postcode _____

PLEASE READ SECTIONS 3 AND 4 CAREFULLY BEFORE YOU SIGN THIS FORM

SECTION 3 About your behaviour

Your actions and conduct can affect the tenancy of the person you live with. These actions can include:

- **Acting in a manner likely to cause harassment, alarm or distress to one or more persons**

Examples of harassment include: racist behaviour or language; using or threatening to use violence; using abusive or insulting words or behaviour; damaging or threatening to damage another person's home or possessions; writing threatening, abusive or insulting graffiti; doing anything that interferes with the peace, comfort or convenience of others.

- **Causing a nuisance, annoyance or disturbance to any other person**

Examples of this include: loud music; arguing and door slamming; dog barking and fouling; offensive drunkenness; selling drugs or drug abuse; rubbish dumping; playing ball games close to someone else's home.

- **Contributing to any breach of the tenancy agreement**

You and your family can lose your home because of the actions or conduct of anybody living with or visiting you.

SECTION 4 Your Consent

I have been provided with a copy of the MLIS Leaflet and understand its contents.

I authorise MLIS and its Partners to process information about me while the person I live with remains a tenant at the above address.

IMPORTANT – PLEASE READ THIS SECTION BEFORE YOU SIGN

What will happen if I give my consent?

If you agree to give your consent, your details from this address and your tenancy history will be processed by MLIS and may be shared with other MLIS Landlords.

Please note this information will only be passed to participating landlords. These include Manchester City Council, housing associations and private landlords who adhere to MLIS standards.

Any information will be stored and collated in accordance with the Data Protection Act 1998, no disclosure of this information will be made except in accordance with the law.

We have asked that you provide your National Insurance number. You do not have to provide this information however it will help with the speed in which we can deal with any applications for accommodation as it assists MLIS to verify the information you have provided.

You will automatically receive a copy of any information we receive about you.

Signed _____
Date _____